Trindel
Insurance Fund
Alpine - Colusa - Del Norte – Lassen – Modoc – Mono – Plumas - San Benito – Sierra - Trinity
A Joint Powers Authority Established in 1980
www.trindel.org

MINUTES
BOARD OF DIRECTORS

September 26 & 27, 2013
Plumas County

Thursday, September 26, 2012, 1:34 P.M.

A. Roll Call
Voting Members & Alternates Present:
Wendy Tyler – Trinity (President)
Van Maddox – Sierra (Secretary)
Shelly Pourian – Trinity
Peggy Scroggins – Colusa
Richard Egan – Lassen
Roberta Allen - Plumas
Lori Simpson – Plumas
Carol McElroy – Alpine
Bill Van Lente – Mono
Joe Paul Gonzalez – San Benito
Sarah Simis – Alpine

Members Absent:
Del Norte County
Modoc County

Others Present:
David Nelson – Staff
Gene Herndon – Staff
Lisa Mitchell – Staff
Randy Robertson – Staff
Lacy Hayth – Staff

B. Public Comment

Matters under the jurisdiction of the Board, whether or not on the posted Final Agenda, may be addressed by the general public at this time. The total amount of time for public comment shall be no more than fifteen minutes. The Chair, with consensus of the Board, may establish reasonable regulations including, but not limited to, limiting the amount of time allocated for a particular issue and for each speaker. No action is to be taken or substantive discussion pursued on matters not on the posted Final Agenda.

No public comment

C. Consent Agenda

1. Approval of Minutes of May 15 & 16, 2013.

2. Approval: Change Resolution 13-03 Reference Number.

Motion by Peggy Scroggins and Second by Richard Egan, to approve the May 15 & 16, 2013 Minutes with changes & Change Resolution 13-03 Reference Number, unanimously approved.

D. Staff report on activities since the May 2013 Board Meeting.

Director of Loss Prevention Program, Gene Herndon talked about the following trainings: Keeping Peace in the Workplace, Leading to an Efficient Work Place, Loss Prevention and the Supervisor, Department Safety Representative, Ergonomic Assessments and Code of Safe Practices Training for DSRs. The meetings that Gene talked about are: Road Commissioners Meeting, Sutter County Loss Prevention Program Assessment, Review of Annual Loss Prevention, Report on Sutter Loss Prevention Program Assessment. Gene also talked about: Proposal for increased number of Loss Prevention Specialist meetings, Discussion of Member Board of Supervisors awareness of Trindel and Loss Prevention AB1825 Training.

Director of Worker's Compensation Program, Lisa Mitchell attended three Claims Review Committee meetings at CSAC. Lisa did Workers' Compensation training's for both Mono & Trinity Counties. Andrew, Anita and Lisa attended CalPERS Disability Training in Sacramento. Lisa attended a file review in Plumas County. Sarah and Andrew attended a file review in Del Norte County. Sarah attended a file review for Lassen County. Sarah and Lisa visited Sutter County. Anita is now handling the Medical Only cases and processing new injury claims.

Executive Director, David Nelson talked about meetings he attended: Modoc Board Meeting, Lassen County claims review, Met with David Prentice and Margaret Long from Cota Cole Law Firm at the Weaverville office, Visited Sutter County and met with Jim Arkens and Marco Sandoval, Spoke with Jim Leddy of Mono, Alpine Board Meeting, Rodger Hayton and David Nelson visited Trinity, Modoc, Del Norte & Plumas Counties for Liability File Reviews. David also talked about: ARM Classes he is taking, Galina did our Audit, Lassen cost plan auditor SIR vs pool 75-85% recommendation from the feds. If they call your County please refer them to David Nelson as soon as possible. Loss Prevention Meeting in Trinity County was a huge success. Conference call with San Benito County and presentation for the Board of Supervisors on Oct 1st and he attended CAJPA

E. Discussion/Adoption: Resolution 14 - 01 Litigation Management Guidelines Policy

Executive Director, David Nelson talked about the Litigation Management Guidelines Policy. David Nelson worked with Marshall Rudolph from Mono County. David Nelson walked the board through the changes of the document since the last board meeting. Expectations of Rodger Hayton is in the contract with George Hills. (redline the document for the changes) 45-90 days take out the range and put it back to 90 days or as requested. (add no activity if there is no activity just keep the county informed) status reports are up to Rodger Hayton because he knows what is a big case for the Counties. Add N. to last paragraph. Letter k change bills to cost. Page 1 last paragraph instead of delegate change to divide.

Motion by Joe Paul Gonzalez and Second by Peggy Scroggins, to adopt Resolution 14 - 01 Litigation Management Guidelines Policy, with amendments noted, unanimously approved.

AYES: Alpine, Colusa, Lassen, Mono, Plumas, Sierra, San Benito, Trinity
NOES:
ABSENT: Del Norte & Modoc

F. Discussion/Adoption: Resolution 14 - 02 Underwriting Policy.

Executive Director, David Nelson talked about the Underwriting Policy. This is required next time we are audited by CAJPA so that we can be accredited with excellence by CAJPA. Executive Director, David Nelson walked the board through the Underwriting Policy.

Motion by Richard Egan and Second by Van Maddox, to adopt Resolution 14 - 02 Underwriting Policy, unanimously approved.

AYES: Alpine, Colusa, Lassen, Mono, Plumas, Sierra, San Benito, Trinity
NOES:
ABSENT: Del Norte and Modoc

G. Discussion/Direction: Prospective New Membership.

Executive Director, David Nelson walked the board through the documentation presented to the board regarding visits to Sutter County by Executive Director, David Nelson, Director of Loss Prevention, Gene Herndon, Safety and Loss Prevention Analyst, Randy Robertson, Director of Workers' Compensation, Lisa Mitchell and Claims Examiner, Sarah Haynes. Gene Herndon talked about the Loss Prevention Evaluation that he and Randy Robertson performed. The board discussed Sutter County's commitment on safety, Trindel's growth, and administrative fees. Also discussed was Sutter County's Board of Supervisors having buy in to the Trindel mission. Director of Workers' Compensation, Lisa Mitchell talked about her and Sarah Haynes's visit with Sutter County. Invite the CAO, Chair and Board of Supervisors to our January board meeting and discuss the summary and give them one year to show Trindel their commitment.

Adjourn into Closed Session 4:47pm

H. Discussion/Action: Executive Director's, Evaluation.

Adjourn Out of closed session and meeting 5:15pm

Reported out in the morning of Friday, September 27, 2013 at 8:55 A.M. that an evaluation was held for Trindel's Executive Director.

Friday, September 27, 2013, 8:55 A.M.

I. Direction/Adoption: Resolution 14 - 03 Employee and Employer PERS Contribution.

Executive Director, David Nelson talked about the PERS Contribution and handed out different scenarios labeled A, B, C & D for the board to look at. Discussion was held on the different scenarios that were presented. Motion by Van Maddox, Second by Peggy Scroggins to choose Option D. Richard Egan wants to make all employees whole in option D.

Motion by Van Maddox and Second by Peggy Scroggins, to adopt Resolution 14 - 03 Employee and Employer PERS Contribution with making all employees whole in Option D, approved.

AYES: Alpine, Colusa, Lassen, Mono, Plumas, Sierra, San Benito
NOES: Trinity
ABSENT: Del Norte & Modoc

J. Discussion/Review: Worker's Compensation Audit & Response.

Executive Director, David Nelson and Director of Worker's Compensation Program, Lisa Mitchell

talked about the audit and walked the board through the response letter on the audit. Discussion was held on hiring another adjuster. The board wants to see more status reports on their claims and plan of actions.

K. Discussion/Direction: Review the Statement of Net Assets and Statement of Revenues, Expenses and Changes in Net Assets as of 6/30/2013.

Executive Director, David Nelson walked the board through the Statement of Net Assets and Statement of Revenues, Expenses and Changes in Net Assets as of 6/30/2013.

Motion by Van Maddox and Second by Bill Van Lente, to approve the Statement of Net Assets and Statement of Revenues, Expenses and Changes in Net Assets as of 6/30/2013, unanimously approved.

L. Discussion/Approval: Register, Checks & Invoices for the Fourth Quarter of 2012-2013 Fiscal Pursuant to Bylaws Article XIV, Section 2. (Provided at meeting)

Executive Director, David Nelson walked the board through the Register, Checks & Invoices.

Motion by Joe Paul Gonzalez and Second by Carol McElroy, to approve Register, Checks & Invoices for the Fourth Quarter of 2012-2013 Fiscal Pursuant to Bylaws Article XIV, Section 2., unanimously approved.

AYES: Alpine, Colusa, Lassen, Mono, Plumas, Sierra, San Benito, Trinity
NOES:
ABSENT: Del Norte and Modoc

M. Presentation: Independent Employee Action Defense for Cal OSHA Citations and Fines.

Director of Loss Prevention, Gene Herndon presented training on Employee Action Defense for Cal OSHA Citations and Fines.

N. Future meetings: January Wednesday 22nd, Thursday 23rd, Friday 24th. In Sacramento Area.

Strategic Planning will be done in January on the 23rd & 24th and Trindel business will be done in January on the 22nd. May 8 & 9, 2014 Meeting will be held in Lassen. September 2014 meeting will be held in Mono.

O. Discussion/Direction: This item is an opportunity for individual members to discuss any topics of interest relating to their specific County, i.e. how do others handle ____, this is what we are doing ____, State program/funding issues.

Workers' Compensation claims from County Departments, Lexipol, restricted duty, return to work and accounting software.

P. Discussion/Authorization: Authorize Executive Director to amend and sign Service Contract with George Hills Co.

Executive Director, David Nelson and Richard Egan talked about a meeting with George Hills that was held at CAJPA and attended by Richard Egan and David Nelson. David walked the board through the George Hills analysis that was put together by David.

Motion by Bill Van Lente and Second by Richard Egan, to Authorize Executive Director to amend and sign Service Contract with George Hills Co., unanimously approved.

Adjourn. Date: September 27, 2013 Time: 12:37PM

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